May 8, 2025
DIA Board Meeting

Members Present: Chris Harper, Maria Rincon, Jaime Watson, Marjorie Jones, John Jacobs, David Gross, Zandile Christian, Judy Klinger, Craig Johnson, David Gross

Members Absent: Victoria Wake, May Seto-Wasem

Guests: None

1. Approval of Agenda and Minutes

MOTION: May agenda is APPROVED by acclamation.
MOTION April minutes, as amended, are APPROVED by acclamation.

2. Chair's Report

A). Committee Assignments

Review tentative chart for accuracy; corrections made.

Chair notes that Beautification and CEVO are the committees that require the most on-going work. Exhorts everyone to please join in to help with the hands-on tasks when something is going on, as the same handful of people are carrying the load.

B). Attendance

Discussion on whether board members should be able to participate remotely upon occasion. Issues brought up: a). We need to determine whether an online attendee would count as part of a quorum; b). We need to remember our meetings are technically public so we need to be in-person for the public to join in. General feelings are that the default is in-person, but there should be occasions when people may zoom in.

Resolution: the Chair is going to take all the nuance expressed and come up with a proposed policy for next meeting.

C). Fiscal Policy and Procedures

Issue: It takes too long to pay recurring vendors because of the current policy that checks for invoices over $999.00 require two signatures. Further, we have no policy re electronic payments.

Motion *by Marjorie;* ***second*** *by Judy*:
"I move that in connection with Section II. Internal Control Policies, Subsection F. Signature Authority – Checks of the Fiscal Policies and Procedures document,
1) The statement "Transfer Funds Externally" will include the use of Zelle and also Bank Bill Pay Services
2) A separate statement will be inserted "Sign Checks, Transfer Funds Externally: Up to $4999 for regular vendor payment previously approved as part of the Board Approved Budget."

Discussion clarifies that only an official signatory is able to access Zelle, and that the treasurer is not a signatory. ***Vote: motion passes***

4. Treasurer's Report

FY2025 Account Balances as of 5/8/25

BofA Checking: $76,697
BofA Savings: $5,653

WF Checking: $113,946
WF Savings: $3,368

Budget to Actuals as of 5/8//25:

Total Revenue	$ 392,942.48	$ 119,596.41	-$ 273,346.07
Total Expend.	$ 372,229.47	$ 106,650.00	-$ 265,579.47
Net Op. Rev.	$ 20,713.01	$ 12,946.41	- $ 7,766.6

5. Discussion: How to Have More Proactive Communication Between Board and Community?

New board members wonder, given that we have a communication line to Cmbr. Ramachandran, how do we best leverage it for the good of our community? Could we be asking our community members what *they'd* like us to bring up to Rebecca? Could we ask Ramachandran to give us a summary of what the new budget means for the Dimond so we can publish it to them? Also, how to gather input on community interest for future general meets? Polls?

6. **Discussion: Fred Finch Support Letter**

Issue: Should the DIA provide a letter of support for Fred Finch's proposed construction?

FF ghost-wrote a letter we can sign and send. Discussion around whether our letters hold actual weight, be they yea or nay.

7. Update on Newsletter

General format provided; praise for Jaime for her editorship; praise for Zandile for interviewing merchants. All are encouraged to submit material.

8. Update: Community Ambassadors

We got the $$ from the City! Still waiting on final 10%.

Overnight hours changed: 2am-8am, per OPD recommendations.

9. Update: Complaint re PG&E Substation

Issue: Man filed a whistleblower complaint regarding the substation at MacArthur & Lincoln. Wanted DIA to inform the public. Turns out substance of claim is invalid on its face + complainant has a history of complaints.

10. Good of the Order

Craig brings to our attention that DIA's online calendar is blank and notes importance of updated info on website and calendar. **CEVO will assign someone to manage this task.**

A new thrift shop has opened on MacArthur, next to Kanna, across from 2-Star. Owners live on corner of 38th & Excelsior & MacArthur.

Judy announces that Oakland Symphony and Symphony Chorus will be performing Beethoven's 9th on Friday, June 13th.

Meeting adjourned @ 9:15 p.m.

Minutes prepared by J. Klinger
6/11-VW
DG
MR
JJ - 6/12
ZC
RK
JW - 6/12
CH
MSW