

**Dimond Improvement Association
Board of Directors meeting minutes, 4/13/17**

Board members present at start of meeting: Ahmad Anderson, Zandile Christian, Craig Flanery, Katherine Kott, Marion Mills, Robert Raburn, Ryan Romaneski, Jennifer Joey Smith, Daniel Swafford, JoAnn Tracht-Rawson, Victoria Wake. **Arriving at 7:25 p.m.:** Julie Johnson. **Arriving at 8:00 p.m.:** Farouq Alawdi. **Absent:** Fran Donohue. **Guests:** Carol Lonergan, Matthew Lonergan, Iowayna Peña

Abbreviations used in minutes: DB&PA (Dimond Business & Professional Association)

Meeting was convened by Craig at 7:05 p.m. He welcomed the new board members.

1. March minutes.

ACTION: Approve minutes from March 9 board meeting. (Motion: JoAnn; Second: Daniel; in favor, 6; opposed, 0; abstain, 5 [Ahmad, Craig, Katherine, Marion, Ryan])

2. Treasurer's report. Julie distributed a report on bank account balances.

3. Co-chairs' report. Joey reported that she, her daughters, and Victoria had breakfast with Mayor Schaaf. The mayor encouraged us to work through our council member on most issues. Craig reported that he was contacted by the Neighborhood Steering Committee (NSC) about Head-Royce School's latest proposed expansion. As was the case several years ago, there are significant concerns in the community about traffic and noise. NSC has asked that DIA get involved. An ad hoc committee was formed with Craig, Robert, and JoAnn to review material when Craig receives it and recommend a course of action to the board.

4. Work-in-Progress (WIP) reports.

Oaktoberfest. Matthew reported that the planning committee is looking at hiring professional fundraising help to secure major sponsors.

Membership. Robert handed out a report that included these highlights: In 2016, \$2,450 in dues and contributions were received from 79 sources; from January 1 to April 5 this year, \$1,440 in dues and contributions have been received from 44 sources.

General Meeting, April 5. Zandile reported that the meeting and concert were a great success and she was applauded for all her efforts that made it a memorable evening.

DB&PA. Daniel reported that the group is now formalizing its budget for the year and will likely agree to an "off the top" portion of Oaktoberfest proceeds designated to support projects and programs mutually agreed to by DIA and DB&PA.

Electric vehicle charging station. Daniel announced that within the next month to six weeks the city will install two EV charging stations at Bienati parking lot. The stations are funded by a grant from the Bay Area Air Quality Management District.

City Council report. Iowayna reported the following:

- Annie will hold a town hall on the city budget on May 10, 6:30-8:30 p.m., at Bret Harte Middle School auditorium.
- Shikira Porter has been appointed to the Police Commission Selection Committee.
- The Bienati parking lot water spigot, which had been closed off, will be replaced in the coming week so that DIA can again access water for irrigating trees and other plantings.
- Stan Dodson will be honored at the Oakland Parks & Recreation Foundation's Taste of Spring fundraising gala on May 4.
- Annie's e-newsletter is published every two weeks (next issue April 24) and DIA is encouraged to submit items to Iowayna at least four days in advance. (Craig asked that he and Joey be copied on any items board members submit.)

Champion Fire House. Iowayna reported that Cosecha's attorney and the city attorney are working through the contract. It will be six to nine months before the checklist of terms and actions is complete and the contract is signed.

Champion Transit Plaza. Robert reported that three green bins' worth of plant debris were cleared and that the fortnight lilies are in bloom.

Public Safety Committee. Carol reported that the committee is assessing the best locations for security cameras in the commercial area.

Commercial Area Trees. Victoria reported that the committee met with one contractor so far for the mulching project and will meet with two others. Progress is being made toward planting three new trees but we are awaiting permissions from the city on two of the locations.

Homeless & Panhandling. Marion reviewed the current committee activities—researching panhandling and homeless laws, redrafting a message to the community, and speaking to Rebecca Strauss at Caltrans. Daniel will pass along to Marion the panhandling/homeless issue list the Public Safety Committee has been compiling.

Keep Dimond Clean. Zandile reported that First Building Maintenance has changed its name to Bay Area Clean Team and moved its office to Frank Ogawa Plaza. The 2017 KDC fundraising campaign got underway April 1 and will run through June 30, with the goal of raising \$6,000.

5. Member database. JoAnn reported that the new UserPro database is being populated by the website developer with 71 current memberships, 21 memberships that fall within the two-month grace period, and 93 expired memberships. In the next week, she hopes to be sending a link to the new website for the board to review. Daniel asked about ways to incorporate DB&PA into the site. There were various thoughts on how to do this and JoAnn said we could look at the possibilities once we have the site to review.

6. Committee structure & responsibilities. Victoria reviewed the recommendations that the ad hoc committee (she, Fran, and Joey) put together. A good discussion ensued, with thoughts on how a committee structure ideally aligns with organizational vision, mission, and budget, and how our programs could be strengthened with a larger, more active volunteer base. It was agreed that board members would send comments and suggestions to the committee by April 20. The committee will do a next draft to send to the board within one week.

The recommendations included designating an ad hoc committee for each event approximately three months ahead of the event. Therefore, the following two ad hoc committees were formed. *June 7 General Meeting*: Robert, Marion, and representatives from Friends of Dimond Park; *July 23 Dimond Picnic*: Robert, Julie, JoAnn.

7. Contract bookkeeper. Julie reported that two or three applications have been received. Craig suggested, and there was consensus, that the Finance Committee should be tasked with interviewing and bringing a recommendation for hiring to the board.

8. Meeting & event calendar. Zandile asked for input on filling out the 2017 calendar of meetings and events. The topic for the October 4 general meeting is still to be determined.

9. Election of officers.

ACTION: Re-elect Craig and Joey as co-chairs, Julie as Treasurer, and Victoria as Recorder. (Motion: Daniel; Second: Ahmad; in favor, 12; opposed, 0; abstain, 1 [Craig])

Adjournment. The meeting was adjourned by Craig at approximately 9:05 p.m.

Next board meeting: May 11, 2017

Minutes submitted by Victoria Wake

Dimond Improvement Association
Minutes of General Meeting, April 5, 2017
7:00 p.m. – 9:00 p.m., The Altenheim

Attendees:

Current DIA board members: Zandile Christian, Fran Donohue, Julie Johnson, Marion Mills, Robert Raburn, Tom Rose, Daniel Swafford, Victoria Wake. *DIA members, The Altenheim residents, and general public:* Approximately 50.

Program:

Zandile welcomed the attendees. Three short updates were given: Karen Long on Dimond Library renovation; Robert on the Caltrans park & ride lot project; and Zandile on the Keep Dimond Clean 2107 fundraiser. Robert announced that Michele Doppelt, Dimond Park Recreation Supervisor, and Trevor Wallace, her husband, were selected as the DIA Volunteers of the Year. Neither was in attendance so the presentation will be made at a later date.

Victoria conducted the election on two bylaws changes (see attached for full text) and the Board of Directors. The ballot included ten current board members seeking re-election and four new candidates. Members in attendance were given printed information on the proposed bylaws changes and the board candidates. (This information was also sent via email a few days prior to all members, except those without email addresses in the member database.)

A call was made for additional board nominations from the floor, but no names were put forward. Members in good standing then completed their ballots, which were collected and counted by Karen-Marie Schroeder and later confirmed by Victoria. A total of 31 ballots were cast, with the following results:

Proposed bylaws change #1: Shall Article V be amended to increase the maximum number of board members to 17? Yeas 16, Nays 11

Proposed bylaws change #2: Shall Article IX be amended and a new Article X be added to hold the election of board officers at the first regular board meeting following the general meeting where all board members are elected? Yeas 26, Nays 2

Board of Directors: Farouq Alawdi (29); Ahmad Anderson (29); Zandile Christian (30); Fran Donohue (28); Craig Flanery (29); Julie Johnson (30); Katherine Kott (29); Marion Mills (30); Ryan Romaneski (30); Robert Raburn (29); Jennifer Joey Smith (27); Daniel Swafford (30); JoAnn Tracht-Rawson (30); Victoria Wake (30).

Following the election, six local professional musicians—Tom Rose, Michael Dailey, Carol Schwamberger, Katherine Baird, Shauna Revelli, and Veronica Agranov-Defoe—performed a beautiful classical concert, featuring works of Tchaikovsky, Satie, Crussell, Quilter, Handel, and Tosti.

The meeting was adjourned at approximately 8:30 p.m.

Minutes submitted by Victoria Wake