

**Dimond Improvement Association
Board meeting minutes, 4/13/16**

Board members present: Zandile Christian, David Coleman, Fran Donohue, Craig Flanery, Julie Johnson, Marion Mills, Robert Raburn, Tom Rose, Jennifer Joey Smith, Daniel Swafford, JoAnn Tract-Rawson, Victoria Wake. **Absent:** None. **Guests:** Stan Dodson, Adam Simons.

Meeting was convened by Craig at 7:00 p.m.

1. March 10 Minutes.

The minutes were not available for review. Fran will generate the draft minutes and circulate them in the next few days.

2. Treasurer's Report. Julie distributed a report on the DIA's bank account balances as of April 14.

3. City Council District 4 Update. Adam's announcements included:

- Councilmember Campbell-Washington has just received permission from the City Attorney's office to act as informal mediator between the Neighborhood Steering Committee and Head-Royce School on issues related to the school's amended conditional use permit.
- The City has received five or six proposals for the Champion Firehouse property, two of which seem to be in line with DIA's hopes for the site.
- Blockbuster will be demolished soon and environmental clean-up will follow.
- CVS's manager has not yet contacted the councilmember's office to set up a promised meeting about conditions at the store (although JoAnn reported that the store has restored its garbage cans and cleaned off its video surveillance cameras).

Victoria suggested that Adam give a status update at each meeting on the DIA priorities submitted to the councilmember last fall.

4. Work-in-Progress (WIP) reports.

Membership. Robert reported that DIA now has 79 primary memberships (and a total of 110 voting members, given multiple individuals within households). So far in 2016, \$1,765 in membership dues and donations has been received, with \$600 of that during April. Email solicitations sent to current and lapsed members are credited with generating this strong response. Julie and Fran requested that information on the membership envelope be updated to better reflect current activities; Robert asked that they mark up an envelope and send it to him for the next printing.

Website. JoAnn has started to have discussions and gather cost estimates for creating a new website in WordPress, with a possible Salesforce plug-in for membership processing.

Art in the Street. Julie reported on the first event and announced that there is now a Dimond Public Art: Art in the Street website and Facebook page. Many of the art vendors would like to display again. Hive experienced a lot of extra business that day, while the two food trucks ran out of food. The event income was \$690 and costs were approximately

\$1,050. Julie expects that future events will break even or show net income. (See more under #7 below.)

General Meeting, August 3: It was agreed that the August general meeting will be a transportation forum. Robert will begin organizing speakers.

Dimond Business & Professional Association (DB&PA): Stan reported that DB&PA has approved a \$3,000 contribution to Keep Dimond Clean (KDC) for 2015. When proceeds from the 2015 Oaktoberfest are received, DB&PA will approve \$3,000 for 2016. Dimond Night Out will not be held this year, but DB&PA is looking at a different kind of program to promote Dimond businesses and expects it will include a sponsorship/sales opportunity for DIA.

Dimond Public Art. JoAnn reported a delay in the utility box art installation but it's expected in the next two weeks. Robert reported meeting with the manager of the property next to the post office, who agreed to have the art stars from the old Blockbuster site reinstalled on his fence. Keep Dimond Clean volunteers will do the installation.

Keep Dimond Clean. Zandile reported that the fundraising campaign has raised \$6,400 to date towards the goal of \$12,000 to fund the program for calendar year 2016.

5. **April 6 General Meeting minutes.** The minutes included the board election vote tally, which resulted in the re-election of all current board members, and the list of recipients of the Volunteer of the Year award, given to all participants in Keep Dimond Clean.

ACTION: Approve minutes of the April 5 General Meeting. (Motion: Daniel; Second: Joey; unanimous)

6. **Letter regarding panhandling.** Marion took final comments on a draft letter to be sent out to Dimond, Glenview, and Oakmore listserves asking the public to refrain from giving money to panhandlers in the Dimond commercial area. It was agreed that Marion would respond to any listserv discussion generated by the letter.

ACTION: Approve letter to be emailed to community listserves regarding panhandling in the Dimond commercial area. (Motion: Marion; Second: David; in favor, 11; opposed, 1 [Robert])

7. **Dimond Public Art funds.** After some discussion about how funds should be allocated to specific projects and how expense reimbursements should be handled for those projects, a decision was made to establish and fund a sub-account for the Art in the Street program. Expenditures and revenue would be tracked in this sub-account.

ACTION: Approve the establishment of an Art in the Street sub-account, fund the account with \$2,000 from DIA's general monies, and allow for expenditures up to this amount without further Board approval. (Initial motion for \$1,500 fund—Motion: Victoria; Second: Zandile; unanimous)(Subsequent motion for additional \$500—Motion: Daniel; Second: Zandile; in favor, 10; opposed, 1 [Robert]; abstention, 1 [Tom])

8. **Getting library keys in advance of Board meetings.** Joey volunteered to secure the

key before each meeting. Tom volunteered to be the back-up.

9. **Oaktobertfest.** Daniel reported that committee members solicited input from merchants and business owners in the footprint of the event on impacts, suggestions for improvements and mitigations, and the prospect of expanding the event to two days. Although signatures of 26 merchants and business owners were gathered in support of a two-day event, the committee decided to keep the event to one day this year, while laying some of the logistical groundwork for a possible two-day event in 2017.

10. **Directors & Officers insurance.** Daniel reviewed the terms and costs of the insurance policy proposal from United States Liability Insurance Group. The policy would provide up to \$1 million in coverage per occurrence, with a \$2 million maximum per year. Claims against volunteers would also be covered. The policy premium is \$2,000 per year, plus an additional \$150 for coverage of events serving alcohol, on a per event basis. Daniel was asked to find out if legal fees covered by the policy would be paid out of the \$1 million/\$2 million limits or separately.

ACTION: Approve the purchase of the proposed Directors & Officers insurance policy for a cost not to exceed \$2,000 per year, dependent on the determination that legal fees are not considered part of the \$1 million/\$2 million coverage limits. (Motion: Daniel; Second: Fran; in favor, 11; abstention, 1 [Victoria])

11. **DB&PA discussion.** Stan provided various updates, including that the group's new treasurer is a professional in the field; new bylaws may be approved in May; and board elections will be held in October with the new board taking office in January. JoAnn suggested that the DIA have a small committee to work on a regular basis with DB&PA. All were in agreement and JoAnn will form this committee.

Adjournment. The meeting was adjourned by Craig at 9:08 p.m.

Next Board meeting: May 12, 2016

Minutes submitted by Victoria Wake