

**Dimond Improvement Association  
Board of Directors meeting minutes, 4/12/18**

**Board members present at start of meeting:** Ahmad Anderson, Zandile Christian, Tomasz Finc, Chris Harper, Marion Mills, Robert Raburn, Ryan Romaneski, JoAnn Tracht-Rawson, Victoria Wake.  
**Arriving later:** Fran Donohue **Absent:** Julie Johnson, Daniel Swafford. **Guests:** Iowayna Peña.

**Abbreviations used in minutes:** (DB&PA) Dimond Business & Professional Association.

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Victoria convened the meeting at 7:05 p.m.

**1. Approval of agenda.**

ACTION: Approve agenda as prepared. (Motion: Ryan; Second: Chris; in favor, unanimous)

**2. Welcome new board members.** Tomasz and Chris were heartily welcomed to the board. Orientation sessions will be set up to bring them up to speed on DIA activities and processes.

**3. Designation of DIA representative to the Head-Royce Neighborhood Liaison Committee.** Robert and JoAnn briefed the board on the request from the Neighborhood Steering Committee (NSC)() that DIA participate on the Neighborhood Liaison Committee (NLC). The NSC is composed of residents in the vicinity of the school and NLC is composed of school representatives, staff from the city councilperson's office, and NSC representatives. The NLC is charged with reviewing the school's compliance with the terms of its Planned Unit Development [PUD]. If DIA agrees, the NSC would ask the NLC to expand the committee to include DIA.

ACTION: Designate JoAnn to serve on the Head-Royce Neighborhood Liaison Committee, pending the NLC's approval to include a seat for a DIA representative. (Motion: Robert; Second: Marion; in favor, unanimous)

JoAnn also reported that the school is expected to release its draft master plan on April 25, followed by a 30-day public comment period.

**4. Call for May newsletter submissions.** JoAnn led the discussion and fielded suggestions for newsletter articles. The deadline for submission is May 8, with publication approximately May 15.

**5. Council District 4 report.** Iowayna reported on the following:

- She has had productive conversations with the new CVS regional manager, who seems very willing to work with the city and the community to make improvements inside and outside the store and foster good ongoing relations. She will be setting up a "meet and greet" with CVS management, city staff, and community and merchant representatives very soon. Tomasz asked that a possible art installation on the east-facing wall of the store be discussed with CVS.
- The councilmember is opposed to the proposal by Councilmember Brooks to divert a portion of revenues from measures KK, D, and B to job-training programs, which were not included in the voter-approved plans.
- Finalizing is close on the city's contract with Dominca Rice-Cisneros for the future Bombera restaurant in the Champion firehouse. The projected opening date is late 2019 or early 2020.

**6. March 8 & April 4 minutes.**

ACTION: Approve minutes from March 8 board meeting as submitted. (Motion: Robert; Second: JoAnn; in favor, 5; opposed, 0; abstain, 4 [Ahmad, Chris, Marion, Tomasz])

ACTION: Approve minutes from April 4 general meeting as corrected. (Motion: Robert; Second: Ryan; in favor, unanimous)

**7. Nominations for board officers.** Following the procedure approved at the March meeting, board members noted on paper their nominations. These were collected and compiled. Initially there were four nominees for Chair, four for Treasurer, and five for Recorder. The final candidate slate, after declinations (at the meeting and received following the meeting), included Chris for Chair; Chris and Julie for Treasurer; and Tomasz and Victoria for Recorder. Victoria will send out an online ballot with a five-day deadline for voting. A board member not on the ballot and a non-board member will confirm results.

**8. Continued discussion of FY19 budget.** Fran handed out a reformatted version of the draft budget. She and Daniel have met with DB&PA to present our cost-sharing proposal. DB&PA is requesting more information on certain aspects before they make a decision at their April meeting. Certain protocols were laid out: If DIA changes a project for which DB&PA is providing funding, the changes need to go back to DB&PA before proceeding; if there are funds left over from a project, DB&PA's share would be returned; DB&PA would write separate checks for each program area, typically issued at the start of that program; DB&PA members are invited to join DIA committees.

Robert requested that a budget and funding for DIA's 65<sup>th</sup> Anniversary expenses be identified before the overall budget is finalized.

**9. Work in Progress (WIP) reports.**

*Beautification.* Marion reported that tree-well weeding is underway in the commercial area, with another workday scheduled for April 14. Robert reported on an initial bid received for redesign and installation of the landscaping at Champion Transit Plaza. Another bid or two are being sought.

*Economic Development.* The letter of support for Grand Lake Kitchen, approved for drafting at the last board meeting, has been put on hold, pending new information from the owner.

*Homeless & Panhandling.* Marion reported on ideas from the committee to more effectively discourage panhandling at the freeway off ramp, including installing boulders or pipes. She realizes this would need Caltrans' approval (others said likely an encroachment permit) and could be problematic for other reasons. The committee will continue to discuss. Members David Coleman and Stan Dodson are also exploring the installation of signs prohibiting panhandling.

*April 4 Community Meeting.* Board members enthusiastically thanked the ad hoc committee (Ryan, Julie, JoAnn) for an excellent meeting. Ryan collected specific feedback to take back to the committee.

**10. June 6 and October 3 general meetings.** Ryan led the discussion of topics and appointment of ad hoc committees for these two meetings. Various ideas were offered for the June (and August) meetings but no decision was made. Robert offered to contact the League of Women Voters regarding the election forum for the October meeting, and Tomasz volunteered to be on the committee. Ryan will send out an email to the board to move the planning efforts forward.

**11. Proposed process for committee membership and chairs.** This item, which was a continuation of the discussion at the March meeting, was postponed given time constraints.

**12. KDC/Beautification scope of work (SOW) for contract services.** Victoria related the genesis of this effort, which was the Beautification Committee's inquiry into a paid watering service for new

street trees and other landscaped areas. This led to discussion with several board members about exploring an expanded services contract that could cost-effectively combine current litter pick-up services with graffiti removal, sidewalk cleaning, watering, etc. Daniel has initiated a draft SOW, which is being reviewed and refined. When finalized, the current contractor and other companies would be invited to submit proposals. Victoria suggested an ad hoc committee of Daniel, Zandile, JoAnn, Marion, and herself to work on this endeavor, and there was no objection.

**Adjournment.** Victoria adjourned the meeting at 9:00 p.m.

**Next board meeting:** May 10, 2018

*Minutes submitted by Victoria Wake  
Approved 5/10/18*